

**Police Expo 2022**

**29th & 30th September 2022**

 **BPR&D Hqrs, Min of Home Affairs, NH-8, Mahipalpur, New Delhi**

**STALL BOOKING FORM**

|  |  |
| --- | --- |
| **Company Name** |  |
| **Address** |  |
| **Website** |  |
| **Brief Company Profile *(will be shared in exhibitor catalogue)*** |  |
| **Brief Product(s) Profile *(will be shared in exhibitor catalogue)*** |  |
| ***Details of Contact Person*** |
| **Title (Dr/ Mr./ Ms. etc.)** |  |
| **First Name** |  |
| **Last Name** |  |
| **Mobile** |  |
| **Tel** |  |
| **Email** |  |
| **FICCI Member (Y/N)** |  |

**No. of Booth(s) required (*Each booth is of 4sq metres – 2mtrs X 2mtrs size*)**

☐ One ☐Two☐ Three☐More than Three, *Pls specify*Click or tap here to enter text.

**Fascia Name in all capital letters**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
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**Participation Charges**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | **Indian Company (INR)** | **Foreign Company (USD)** |
| **1.** | Bare Space (*indoor*) | 18,000/ sq metre | 300 / sq metre |
| **2.** | Built-up Space (*indoor*) | 20,000 / sq metre | 350 / sq metre |

**Details required for raising Invoice**

|  |  |
| --- | --- |
| Company Name |  |
| Complete Address along with City, State, Pin code |  |
| GST Number (*For Indian Companies*) |  |
| Tax Number (*For foreign companies*) |  |

**Taxes**

The aforesaid charges are exclusive of applicable taxes. The GST is 18%.

**Screening Committee**

* To get the maximum outcome from the aforesaid programme, a Government Screening Committee consisting experts and senior police officers will also evaluate products and technologies of the exhibitors.
* The Committee will recommend the field trial for selected products and technologies for further acquisition by CAPFs & Law Enforcement Agencies.

**Forms**

The Exhibiting Company is required to submit following forms:

* Product Form:

It will be shared with the Screening Committee for evaluation. For multiple products you are requested to fill multiple forms.

There is a processing fee of Rs 20,000 / Product form.

Kindly contact FICCI secretariat for more details.

* Delegate Passes: Each exhibiting company will be entitled for 2 delegate passes, which will provide access to conference venue, exhibition venue and networking lunch.
* Exhibitor passes: Each exhibiting company will be entitled for 7 Exhibitor Passes, which will provide access to exhibition venue.
* Form for Volunteer/ Contractual Staff: Each exhibiting company will be entitled for 5 passes for Volunteers, which will provide access to exhibition venue.

**Format of the Forms**

We request you to submit only soft copy (Word File) of the forms to FICCI

**Process of making payment**

* After receiving your form along with company name, address and GST no., FICCI will raise an invoice.
* Thereafter, payment to be made through *NEFT/ RTGS/ Cheque / Demand Draft* drawn in favor of “FICCI”, Payable at New Delhi.
* FICCI bank account details will be mentioned on the invoice.

**Standard Booth Details**

A Shell stand of 4 sq mtr will include

* Three/Two sides partition
* FASCIA board with company name in English
* Floor Covering with Carpet
* Three Spotlights
* 5/15 AMP Socket
* One Table of size 1.0 mtr x 0.5 mtr x 0.75 mtr
* Two folding armchairs
* One Wastepaper Basket

Technical Specification of Stands

1. The structure of the stand is made of the Octonorm system with following Specifications: -

|  |  |  |
| --- | --- | --- |
| A | Maximum Height of the Stand | 2.50 Metre |
| B | Clearance under fascia | 2.20 Metre |
| C | Arial Distance between vertical aluminium columns | 95 CM |
| D | Width of panel | 96.25 CM |
| E | Overall width of fascia | 30.00 CM |
| F | Diameter of vertical aluminium column | 4 CM |

**Extra Requirements**

* For any extra requirements, FICCI secretariat will connect the exhibiting company with the official vendors appointed by FICCI for the exhibition.

**Restrictions for Octonorm Booth**

* Holes, Nails, Screws on panels, furniture, carpet, ceiling and floor
* Wallpaper or glue on panels
* Use of paint or other non-erasable material on the panels
* Carrying out any type of welding work, operation / demonstration using naked flames or LPG
* Loud noise or music
* Nailing, digging or cutting the floor without the prior permission of the organisers
* Smoking and consumption of alcoholic beverages within the stall or elsewhere during the construction, dismantling and exhibition period
* Woodwork in the hall
* Use of any banner (inside / outside the stall / Exhibition Site), tent house furniture / structure in the stall will not be allowed
* No danglers or projection or encroachment in the passage area would be allowed
* Any alteration / change in the stand type in terms of openings of a stall / space
* Any change / alteration in the fascia / fascia name
* Distribution of bills / pamphlets from the exhibition entry gates / passage or any other area except the exhibitor’s stall is strictly not allowed.
* Height of all fittings/exhibits should be restricted to 2.5 m. The rear and side walls should be 2.5 m high. Structures/exhibits (mounted or otherwise) between 2.5 m and 4 m in height must be approved by the Organisers and placed at a minimum distance of 1 m from the rear, sides and front of the stand.

**Equipment Interference**

* No equipment, which emits excessive noise or causes electrical interference or any other annoyance, can be operated.
* In this matter, the decision of the Organizers shall be final. Audio-Visual films, television, video, stereo, slide presentations / demonstration shall be permitted within the confines of the Exhibitor’s stall.
* Exhibitors will not be allowed to use high power sound systems, which may cause disturbance to the other exhibitors in the hall. This condition is binding on exhibitors.

**Allocation of space**

FICCI will have sole discretion in allocation of space. However, due consideration will be given to the choice and requirement of applicant (*in case the same could be met*).

**Possession of Space**

Possession to exhibitors will be given after 1200 Hrs on September 28, 2022.

The handing over or possession in both cases will be subject to final payment of booth charges, fees, documents/ forms etc. to FICCI.

**Handling of exhibits, customs and import**

ATA Carnet

FICCI is India's sole National Issuing & Guaranteeing Association (NIGA) for ATA Carnet. For more details visit [www.atacarnet.in](http://www.atacarnet.in)

**Completion of Stand**

* Stands to be completed by 2000 Hrs on September 28, 2022.

**Operation of Stands**

* No stand will remain unattended. All stands must open at least half an hour before the exhibition and shall remain open till half an hour after exhibition time on each day.

**Storage of exhibits & empties**

No exhibits or empties will be stored behind the exhibition stands.

**Vacation of space**

Stands will have to be vacated under ‘shell scheme’ and ‘bare space’ latest by 2200 Hrs on September 30, 2022.

**Damages to the hall**

Exhibitors will be required to make good all damages or make payment for damages in the Halls, if any.

**Sale of exhibits**

No counter sales will be permitted during the exhibition.

**Service Agencies**

Service agencies like security, cleaning, phones, catering, courier etc. empaneled with FICCI will only be allowed to provide services to exhibitors. Other agencies will not be allowed to enter/operate in the exhibition.

**Insurance**

Against all ascertainable risks from transportation to display and removal should be done by exhibitor. FICCI will not be responsible for any claim.

**Entry/Exit**

Entry into the exhibition area will be on the basis of exhibitor passes issued by FICCI. Entry of vehicles at the Venue will not be permitted during exhibition hours and other hours specified separately.

Entry/ Exit passes will be necessary for exhibits or material to be taken in / taken out of venue.

**Cancellation**

The prospective exhibitor is liable to forfeit 100% space rentals/advances in case of cancellation of participation.

**Violation of Rules**

In the event of violation of any rules, FICCI will have the right to close down the stall of the exhibitor.

**Disputes**

Disputes, if any, arising out of unresolved matters between exhibitor and FICCI shall be settled by arbitration in accordance with the Arbitration and Conciliation Act 1996. The arbitration proceedings will be conducted in English and at New Delhi, India only.

**Force Majeure**

If the exhibition is abandoned, cancelled or suspended in whole or in part by reasons of war, fire, national emergency, labour, non-availability of exhibition premises or any other cause not within the control of FICCI. FICCI may, at its own discretion, refund the rental paid by the exhibitor after adjusting the basic expenses incurred or a part thereof, but FICCI shall be under no obligation to refund any such rental and part thereof and shall be under no liability for any actions, claims or losses.